



Star-Quality
Child Care Program
Report Card For
Family & Group Child Care Homes

Issued To:

Facility: _____

Date: _____

Accredited by: _____



Tennessee Department
of Human Services



Tennessee Department
of Human Services

Star-Quality Child Care Program Report Card For Family & Group Child Care Homes

Facility Name: _____

Date: _____

Accredited by: _____

OVERALL
RATING

HIGHER QUALITY STANDARDS

BETTER

MINIMUM STANDARDS

<div></div> <div>PROFESSIONAL DEVELOPMENT</div>	<div></div> <div>COMPLIANCE HISTORY</div>	<div></div> <div>PARENT/FAMILY INVOLVEMENT</div>	<div></div> <div>BUSINESS MANAGEMENT</div>	<div></div> <div>PROGRAM ASSESSMENT</div>
T H R E E S T A R R A T I N G				
<div><input type="checkbox"/> Each year after the foregoing 30 hours of training are completed, the primary caregiver shall complete annually 20 hours of training in excess of the Department's annual training requirements.</div> <div><input type="checkbox"/> The primary caregiver maintains membership, and documented participation in, a family care support group, local, state or national association.</div> <div><input type="checkbox"/> The primary caregiver has a current Child Development Associate credential; or an Associates Degree or higher and 2 years of early care and/or other education program.</div>	<div><input type="checkbox"/> During the previous licensing year, the agency was not placed on probation, or had all or any part of its license suspended, or received a major civil penalty and/or more than 3 minor civil penalties.</div>	<div><input type="checkbox"/> Provides an orientation meeting for parents/ family/children new to the agency.</div> <div><input type="checkbox"/> Provides a monthly written communication for parents of preschool and school-age children.</div> <div><input type="checkbox"/> Provides opportunities for parent/family participation in the child care program.</div> <div><input type="checkbox"/> Offers at least 1 annual parent/family meeting.</div>	<div><input type="checkbox"/> Provides a parent packet that includes:<div><div>— Personalized contracts between the child care agency and the parent;</div><div>— Agency policy;</div><div>— Agency philosophy;</div><div>— Parent resources; and</div><div>— If children with special needs are enrolled or applying for enrollment, information on resources for such children.</div></div></div> <div><input type="checkbox"/> Maintains a financial and program record-keeping system.</div> <div><input type="checkbox"/> Maintains documentation of orientation for staff substitutes.</div> <div><input type="checkbox"/> Offers parents an annual opportunity to evaluate the child care agency.</div>	<div><input type="checkbox"/> Selected rooms or groups in this child care center were assessed by trained observers using a scale that indicates the level of quality in the room or group as being either "Inadequate," "Minimal," "Average," "Good" or "Excellent." Based on the results of this assessment, the indicated level of quality observed in this child care center was at least GOOD or higher as compared to national findings.</div> <div><input type="checkbox"/> Following the initial agency assessment, has developed an improvement plan based upon the agency's Assessment Results.</div>
T W O S T A R R A T I N G				
<div><input type="checkbox"/> The primary caregiver shall have 30 hours of family child care training or documented enrollment therein through TECTA, a Tennessee Technology Center or other training as recognized by the Department.</div> <div><input type="checkbox"/> Each year after the foregoing 30 hours of training are completed, the primary caregiver shall complete annually 15 hours of training in excess of the Department's annual training requirements.</div> <div><input type="checkbox"/> The primary caregiver shall maintain membership in a family care support group, local, state or national association; or</div> <div><input type="checkbox"/> Complete 40 classroom hours toward the Child Development Associate credential.</div>	<div><input type="checkbox"/> During the previous licensing year, the agency was not placed on probation, or had all or any part of its license suspended, or received a major civil penalty or more than 4 minor civil penalties.</div>	<div><input type="checkbox"/> Provides an orientation meeting for parents/ family/children new to the agency.</div> <div><input type="checkbox"/> Provides a monthly written communication for parents of preschool and school-age children.</div>	<div><input type="checkbox"/> Provides a parent packet that includes:<div><div>— Personalized contracts between the child care agency and the parent;</div><div>— Agency policy;</div><div>— Agency philosophy;</div><div>— Parent resources; and</div><div>— If children with special needs are enrolled or applying for enrollment, information on resources for such children.</div></div></div> <div><input type="checkbox"/> Maintains a financial and program record-keeping system.</div>	<div><input type="checkbox"/> Selected rooms or groups in this child care center were assessed by trained observers using a scale that indicates the level of quality in the room or group as being either "Inadequate," "Minimal," "Average," "Good" or "Excellent." Based on the results of this assessment, the indicated level of quality observed in this child care center was between AVERAGE and GOOD as compared to national findings.</div> <div><input type="checkbox"/> Following the initial agency assessment, has developed an improvement plan based upon the agency's Assessment Results.</div>
O N E S T A R R A T I N G				
<div><input type="checkbox"/> The primary caregiver shall have 30 hours of family child care training or documented enrollment therein through TECTA, a Tennessee Technology Center or other training as recognized by the Department.</div> <div><input type="checkbox"/> Each year after the foregoing 30 hours of training are completed, the primary caregiver shall complete annually 10 hours of training in excess of the Department's annual training requirements.</div>	<div><input type="checkbox"/> During the previous licensing year, the agency was not placed on probation, or had all or any part of its license suspended, or received a major civil penalty or more than 5 minor civil penalties.</div>	<div><input type="checkbox"/> Provides an orientation meeting for parents/ family/children new to the agency.</div>	<div><input type="checkbox"/> Provides a parent packet that includes:<div><div>— Personalized contracts between the child care agency and the parent;</div><div>— Agency policy;</div><div>— Agency philosophy;</div><div>— Parent resources; and</div><div>— If children with special needs are enrolled or applying for enrollment, information on resources for such children.</div></div></div>	<div><input type="checkbox"/> Selected rooms or groups in this child care center were assessed by trained observers using a scale that indicates the level of quality in the room or group as being either "Inadequate," "Minimal," "Average," "Good" or "Excellent." Based on the results of this assessment, the indicated level of quality observed in this child care center was AVERAGE as compared to national findings.</div> <div><input type="checkbox"/> Following the initial agency assessment, has developed an improvement plan based upon the agency's Assessment Results.</div>
C O M P L I E S W I T H L I C E N S I N G R E G U L A T I O N S				
<div><input type="checkbox"/> All Caregivers: 2 hours in-service training, training in detection, reporting and prevention of child abuse.</div> <div><input type="checkbox"/> Family Home: Primary Caregiver – 4 hours of in-service training.</div> <div><input type="checkbox"/> Group Home: Primary Caregiver – 8 hours of in-service training.</div>	<div>Agency is currently licensed.</div>	<div><input type="checkbox"/> Provides a signed copy of policy statement to parent.</div> <div>Maintains a written plan of how the primary caregiver intends to communicate daily with parents of every child below 31 months of age.</div>	<div>Maintains adequate financing of the child care operation.</div>	<div>No minimum licensing standard.</div>